

McClellanville Architectural / Design Review Board

May 26th, 2026 — 7:00 PM

Town Hall

Special Meeting Minutes

The McClellanville Architectural Review Board/Design Review Board held a Special Meeting on the date and time noted above. The meeting was advertised in compliance with state law. Board members present included Chairman Eric Craig, Betty Hills, Leigh Scott, Ruthie Lacey, and Bob Dunn. Town staff present included Eddie Bernard (Town Planner) and Jessie Thomas (Executive Assistant). Palmer McClellan was also in attendance.

Chairman Craig called the Special Meeting to order at 7:00 PM to reconsider the application for window replacements at 845 Pinckney Street. The Board acknowledged reviewing the previously approved applications provided by Town Staff. Town Planner, Eddie Bernard, stated there were no changes to the Staff Report previously presented to the Board.

The Board publicly discussed the comparable applications provided by Town Staff, which will be included in the ARB files for the Special Meeting held on this date. Mr. Craig noted that in two of the previously approved applications, approval was conditioned upon the original windows being retained for the benefit of future property owners.

Based on the precedent established by previously approved applications, Mr. Dunn moved to approve the application. Ms. Lacey seconded the motion which was approved unanimously by the Board.

Chairman Craig opened the floor for additional business. The Board publicly discussed potential procedural updates related to conditionally approved applications, access to previously approved/denied applications, and educational resources for homeowners regarding modifications to contributing parcels. Staff agreed to explore available options and report back to the Board.

The next ARB meeting is scheduled for June 16, 2026, at 7:00 PM at Town Hall.

There being no further business, the meeting was adjourned at 7:48 PM.

Respectfully submitted,



Jessica Thomas

Executive Assistant